



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		FATIMA COLLEGE (AUTONOMOUS)
Name of the head of the Institution		Dr. Sr. G. Celine Sahaya Mary
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04522668015
Mobile no.		9791278009
Registered Email		principal@fatimacollegemdu.org
Alternate Email		info@fatimacollegemdu.org
Address		Mary Land, Vilangudi
City/Town		Madurai
State/UT		Tamil Nadu
Pincode		625018
<b>2. Institutional Status</b>		

Autonomous Status (Provide date of Conformant of Autonomous Status)	09-Mar-1990
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. S. Vidya
Phone no/Alternate Phone no.	04522668015
Mobile no.	9442938792
Registered Email	iqac@fatimacollegemdu.org
Alternate Email	info@fatimacollegemdu.org

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.fatimacollegemdu.org/ufi les/IOAC/AQAR/2018-2019.pdf">https://www.fatimacollegemdu.org/ufi les/IOAC/AQAR/2018-2019.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<http://fatimacollegemdu.org/fatima/calendar-events/>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	8.8	2006	17-Oct-2006	16-Oct-2011
3	A	3.17	2013	08-Jul-2013	07-Jul-2020

### 6. Date of Establishment of IQAC

12-Nov-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Two Day Faculty	13-Jun-2019	193

Enrichment Programme on Enhancing Relationship Style	2	
Faculty Induction Programme for the Newly Appointed	13-Jun-2019 3	35
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2019 5475	28208000
Institution	Autonomy Grant	UGC	2019 365	1989817
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	27
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	71000
Year	2019

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Skill Training Programme on Oil Extraction, Paper Recycling and Vermicomposting was organized for 41 students from the Networking Colleges on Aug. 18, 2019.

NAAC - sponsored National Seminar on "Disruptive Innovation in Higher Education Curriculum - Quality Enhancement of Digital Natives and Promoting Social Equity" was conducted on Aug. 30, 2019.

In collaboration with Hi-Tech Arai Private Limited, Madurai, Part-Time jobs were offered to provide a source of income for students. The programme commenced on Sept. 16, 2019 and ended on Feb. 25, 2020. The number of students benefited in 'Earn While You Learn Scheme' were 60.

Energy Audit, Environment Audit & Green Audit was conducted for the entire campus including Hostels on Dec. 16 & 17, 2019 & Jan. 07, 2020 and March 24, 2020 respectively.

Session on Disaster Management - Fire Safety was held on Jan. 29, 2020. The resource team explained and demonstrated fire safety measures.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Centre for ICT based Teaching and e - learning Resources.	e-Content laboratory established. Teachers trained to handle online class. Easy transition to virtual mode achieved.
Establish Women Studies Centre with financial assistance from UGC.	Applied for Sep. 10, 2020
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Management Committee	07-Oct-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

07-Feb-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College has introduced automation in a phased manner and is aiming for total automation by 2025. Currently the modules used in ERP are 1. Examination System 2. Student Admission 3. Fee Payment 4. Continuous Internal Assessment 5. Student Attendance 6. Finance and Accounts 7. Library Management

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UAHI	B.A. History	28/03/2019
BA	UAHI	B.A. History	28/03/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	B.A. History	28/03/2019	South Indian Art and Architecture 19H1AC1	28/03/2019
BA	B.A. History	28/03/2019	History of Medieval India (A.D 900 - 1707) 19H2CC3	28/03/2019

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#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	B.Sc. Mathematics	28/03/2019
BA	B.A. English	28/03/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	18/06/2019
BA	Economics	18/06/2019
BA	Sociology with Computer Applications	18/06/2019

BA	English	18/06/2019
BA	Tamil	18/06/2019
BSc	Mathematics	18/06/2019
BSc	Physics	18/06/2019
BSc	Chemistry	18/06/2019
BSc	Zoology	18/06/2019
BSc	Home Science with Food Biotechnology	18/06/2019
BSc	Computer Science	18/06/2019
BCom	Commerce	18/06/2019
MA	Economics	18/06/2019
MA	Tamil	18/06/2019
MSc	Physics	18/06/2019
MCom	Commerce	18/06/2019
BA	English (SF)	18/06/2019
BA	Journalism and Mass Communication	18/06/2019
BBA	Business Administration	18/06/2019
BSc	Mathematics (SF)	18/06/2019
BSc	Statistics	18/06/2019
BCA	Computer Application	18/06/2019
BSc	Information Technology	18/06/2019
BCom	Commerce (SF)	18/06/2019
BCom	Commerce with Computer Applications	18/06/2019
MA	History	18/06/2019
MA	Social Work	18/06/2019
MA	English	18/06/2019
MSc	Mathematics	18/06/2019
MSc	Chemistry	18/06/2019
MSc	Zoology	18/06/2019
MSc	Human Nutrition and Nutraceuticals	18/06/2019
MSc	Computer Science	18/06/2019
MSc	Information Technology & Management	18/06/2019
MCom	Commerce with Computer Applications	18/06/2019
MBA	Management Studies	18/06/2019
MCA	Computer Applications	18/06/2019
PhD or DPhil	Economics	18/06/2019
PhD or DPhil	English	18/06/2019

PhD or DPhil	Tamil	18/06/2019
PhD or DPhil	Physics	18/06/2019
PhD or DPhil	Home science	18/06/2019
PhD or DPhil	Commerce	18/06/2019
PGDCA	PGDCA	18/06/2019

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course on Teaching Methodology	21/07/2019	13
Crash Course on Basic Law and Politics	31/07/2019	70
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA (Journalism)	Journalism & Mass Communication	30
BCom	Commerce with Computer Applications	50
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution follows formal feedback system comprising all its stakeholders viz. Students, Faculty, Parents, Alumnae, Industry experts, Academic experts, and Employers. The feedback is obtained both through online and offline modes systematically from all the stakeholders. Output received from the feedback serves as inputs to the overall development of the institution. The Structured questionnaires cover all the 7 NAAC criteria and include both open-ended and closed-ended questions. Feedbacks on curriculum, infrastructure, teaching learning, and student support are obtained regularly, and are used for making necessary changes. Obtained feedbacks are evaluated using appropriate statistical tools. Relevant charts and graphs are prepared to make it in utilizable form for decision-making. The institution uses productive suggestions received through feedback effectively to make required changes as per global and industry demands and to enhance quality in all aspects. Curriculum is modified as per the recommendations received from the Board of</p>

Studies, and also feedbacks. This is ensured through increase in student placements, and student accomplishments in academic and career aspects, which is the result of the updated and enriched curriculum of the institution. 'Action Taken Report' is prepared detailing the changes effected in the curriculum as per Board's recommendations. Feedback strengthens Industry-Institution relationship and helps to implement changes as per industry requirements in the areas of Internships, Projects, Research and Innovation. Effective feedback mechanism enables the institution to resolve challenges of Teaching and Non-teaching faculty leading to optimal performance. On the whole, feedback system is highly effective and serves as a source for overall development of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	72	189	66
BA	History	72	154	63
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3415	792	41	8	158

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
203	203	819	77	77	31
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The institution has created an inclusive system for Students mentoring. Nowadays students face frequent challenges and so it is essential for faculty to counsel them. Every student has a mentor who offers counseling in the broader areas of academic, emotional, psychological, talent and skill development aspects. The Department mentoring system allots, on an average, 20 students to each mentor based on the class strength. Mentoring records are maintained in the departments. Mentors meet their mentees periodically (once in a week) in a rhythm to resolve issues before it emerges. The meetings are recorded in the Mentor record. Mentoring is customized as per student's needs, and mentees are provided with financial / academic / emotional support based on their needs. The academic records of students are given attention during counselling, and means to overcome student challenges are sought jointly by mentor and mentee. Mentoring facilitation enlightens the students' lives and enables them to lead their lives with confidence. Two full-time counsellors in the campus can be met by the



students on appointments. Counsellors work with schedules on interactive sessions and meet students' class-wise to discuss issues and the ways to tackle them. Apart from the General counsellors, each department has trained faculty for counselling, approachable by the students of respective department on all days.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4207	203	1:21

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
203	203	Nil	19	130

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. A. Therese Pushpam	Associate Professor	Gem of India Award from the International Publishing House, New Delhi, for reviewing Research Papers in July 2019.
2019	Dr. R. Dayana Christy Dr. A. Mercy Angela	Assistant Professor	???????????????????? ?????(Payintamil Vendhar Virudhu) for Research Papers and for their contribution to Education in the International Seminar jointly organized by Vellalar College for Women, Erode ???????? ???? ???????? ???? ?????, ?????(Tamilththu

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UAEC	VI Apr, 2020	26/09/2020	12/10/2020

BA	UAHI	VI Apr. 2020	26/09/2020	12/10/2020
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
25	4207	0.59

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<a href="https://fatimacollegemdu.org/departments/">https://fatimacollegemdu.org/departments/</a>
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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UAEC	BA	B.A. Economics	54	50	93
UAHI	BA	B.A. History	54	37	69

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="https://fatimacollegemdu.org/ufiles/IOAC/SSS/Students-Satisfaction-Survey-2019-2020.pdf">https://fatimacollegemdu.org/ufiles/IOAC/SSS/Students-Satisfaction-Survey-2019-2020.pdf</a>
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

<b>Yes</b>
Name of the teacher getting seed money
<b>Dr. S. Saira Banu, Associate Professor, The Research Centre of English</b>
<a href="#">View File</a>

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Nil	Nil	Nill	Nil

International	Nil	Nil	Nil	Nil
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### 3.2 – Resource Mobilization for Research

#### 3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	Tamilnadu State Council for Science and Technology (TNSCST)	3.5	1.75
Minor Projects	365	Tamilnadu State Council for Science and Technology (TNSCST)	0.15	0.15
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#### 3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

3
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### 3.3 – Innovation Ecosystem

#### 3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
International Colloquium on Food and Agriculture Economic Meet	Economics	21/01/2020
Gandhian Economics - Village industries (KVIC)	Economics	26/08/2019
<a href="#">View File</a>		

#### 3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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#### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.4 – Research Publications and Awards

#### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Sociology and Social Work	1

The Research Centre of English	3
Department of Mathematics	2
Department of Chemistry	1
The Research Centre of Home Science	1
The Research Centre of Commerce	1
Department of English (Self-Finance)	1
Department of Statistics	1
Library	1

#### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	1	4
International	English	3	5
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#### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology Social Work	1
English	3
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#### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nil	0	Nil
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#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Azidophosphonium salt-directed chemoselective synthesis of (E)/(Z)-cinnamyl-1H-Triazoles and regioselective access to bromomethylcoumarins	Karthikeyan S., Shobana R.K., Subimol K.R., Helen Ratna Monica J., Kumar A.K.K.	Beilstein Journal of Organic Chemistry	2020	0	Organic and Material Chemistry Research Laboratory, Department of Chemistry, American College, Madurai, Tamil Nadu, India Department	Nil

from Morita-Baylis-Hillman adducts					of Chemistry, Fatima College, Madurai, Tamil Nadu, India	
Structural, cytotoxicity and molecular docking studies of some quinoline schiff bases and their Pd(II), Mn(II) and Ru(II) complexes	Umadevi, M. Muthuraj, V. Vanajothi, R.	JOURNAL OF MOLECULAR STRUCTURE	2019	0	[Umadevi, M.] Nehru Mem Coll, PG Res Dept Chem, Tiruchirappalli 621007, Tamil Nadu, India [Muthuraj, V.] VHNSN Coll, PG Res Dept Chem, Virudunagar 626001, Tamil Nadu, India [Vanajothi, R.] Fatima Coll Madurai, Dept Zool, Madurai 625001, Tamil N	Nil

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#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Azidophosphonium salt-directed chemoselective synthesis of (E)/(Z)-cinnamyl-1H-Triazoles and regio	Karthikeyan S., Shobana R.K., Subimol K.R., Helen Ratna Monica J., Kumar A.K.K.	Beilstein Journal of Organic Chemistry	2020	Nil	Nil	Organic and Material Chemistry Research Laboratory, Department of Chemistry, American College, Madurai,

pecific access to bromomethylcoumarins from Morita-Baylis-Hillman adducts						Tamil Nadu, India Department of Chemistry, Fatima College, Madurai, Tamil Nadu, India
Structural, cytotoxicity and molecular docking studies of some quinoline schiff bases and their Pd(II), Mn(II) and Ru(II) complexes	Umadevi, M. Muthuraj, V. Vanajothi, R.	JOURNAL OF MOLECULAR STRUCTURE	2020	Nil	Nil	[Umadevi, M.] Nehru Mem Coll, PG Res Dept Chem, Tiruchirappalli 621007, Tamil Nadu, India [Muthuraj, V.] VHNSN Coll, PG Res Dept Chem, Virudunagar 626001, Tamil Nadu, India [Vanajothi, R.] Fatima Coll Madurai, Dept Zool, Madurai 625001, Tamil N
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### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	128	206	42	24
Presented papers	64	120	15	Nil
Resource persons	5	13	10	20
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### 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. S. J. Kala, Dept. of Research Centre of English, Fatima College (Autonomous), Madurai - 625 018. Ms. A.J. Bernita, Dept. of Research Centre of English, Fatima College (Autonomous), Madurai - 625 018.	A One-week E-Learning on English for Competitive Exams	Subject Expertise - The Research Centre of English, Fatima College. Offered for Participants from Other Colleges	19300
Mrs. V. Mageswari, Dept. of B.C.A. , Fatima College (Autonomous), Madurai - 625 018.	Cyber Security Awareness	Senthamarai College, Vadapalanji, Palkalai Nagar, Madurai Mobile - 91 73395 53339 email: office@senthamaraiollage.com	100

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### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Dr. S. Saira Banu The Research Centre of English	Police Wellbeing Programme - Training of Tamil Nadu Police Personnel	Tamil Nadu Police, Government of Tamil Nadu Deputy Commissioner of Police, Head Quarters, Madurai City Phone: 0452 - 2530521	2175	480

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## 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Role of Constitution in Women Empowerment	NSS Shift - I with Madras High Court, Madurai Bench	25	824
Transgenders in society	NSS Shift - I with Madras High	26	824

Court, Madurai  
Bench

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ROSA	Perennial Fund for Participating Institutes of UBA	Unnat Bharat Abiyan 2.0	4207
Scribe Writing/Reading/Audio Recording for the Visually Challenged Community	Helen Memorial Award for Continued Volunteer Support	Lit the Light Organization	4207

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	NSS Shift - I with ESI Hospital	AIDS Awareness	28	824
Swachh Bharat	NSS Shift - I with all the students of Fatima College	Swachhta Pakhwada	28	824

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### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Reviewer/Editorial Board Member	Dr. S. J. Kala, Associate Professor, Research Centre of English	International Journal for Academic Development in Social Science and Humanities, Chennai - 600126.	1095
Project	Bhavani Sri Bharathi S 2018MSCP01	Nil	360

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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		/research lab with contact details			
Print media	Internship	The New Indian Express, Madurai	06/05/2019	05/06/2019	Shalini V
Winter Internship Programme- Press Council of India - Mandate	Internship	The Press Council Of India, New Delhi	02/01/2020	31/01/2020	Shalini V
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Confederation of Indian Industry (CII) – Young Indians (Yi), Madurai Chapter.	18/12/2019	Inauguration of YUVA (Youth for Unity and Voluntary Action), a Youth Development initiative	147
Seven Atara Marketers, Madurai.	03/03/2020	Guest Lecture	170
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
71.93	73.18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Others	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIRMALS (Network Information Resource Management of Academic Library)	Partially	10-(1:00)	2005

Systems)

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	131739	5478609	1594	788831	133333	6267440
e-Books	132	18000	44	60932	176	78932

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. J. Saral Evangelin	The French Revolution	ScreenCast-O-Matic	15/06/2020
Dr. J. Saral Evangelin	Napoleon Bonaparte	ScreenCast-O-Matic	25/06/2020

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	762	7	34	3	0	2	23	34	0
Added	7	0	66	0	0	0	0	66	0
Total	769	7	100	3	0	2	23	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Studio and E-Content Lab	<a href="http://fatimacollegemdu.org/fonde">http://fatimacollegemdu.org/fonde</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
135.37	137.65	113.01	114.04

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The Management Committee foresees the requirements and needs of the college. It prepares proposals and budgets, and gets the approval of the Provincial Council of St. Joseph's Society, Madurai, for implementation and uses its resources optimally. The Vice-Principals manage the overall functioning of the college pertaining to discipline, class room maintenance, and maintaining a green and clean campus. Maximum utilization of the infrastructure: In order to use the infrastructure optimally, the college functions in two Shifts Shift I from 8:30 a.m. to 1:30 p.m. and Shift II from 12.30 p.m. to 5:30 p.m. Off-class courses are conducted from 9:30 a.m. to 11.30 a.m. and from 2:15 p.m. to 4:15 p.m. for shift II and Shift I respectively. The seminar halls, conference rooms, audio visual rooms and Golden Jubilee Hall are optimally used by all departments for meetings, seminars, conferences, quiz programmes, ICT based teaching learning, and intra- and inter-collegiate competitions. The Indoor Stadium is utilized for all indoor games and sports. It is also hired by outside agencies for events like skating, karate and traditional martial arts. The library is open to all students, staff, scholars and alumnae. Membership is open to outsiders as well. During weekends and holidays, the campus is utilized for campus drives, Central and State. Maintenance: The policy is to augment infrastructure to keep pace with the expanding curricular and extracurricular activities. Infrastructure policy has two components, Physical and IT Infrastructure. The Management Committee formulates this policy and revamps it according to emerging trends keeping in mind the vision and mission of the college. The Office Managers are in-charge of the maintenance of clean, green, plastic-free buildings, laboratories and other infrastructure on campus. A register is maintained in which the staff can register complaints/needs. The system engineers, electricians and plumbers ensure the smooth and efficient maintenance of the infrastructure. All laboratories are maintained by the technical staff and lab assistants. A full-time Supervisor and a team of dedicated support staff are involved in maintaining the campus. The entire campus is swept twice a day and wash rooms are maintained hygienically. The Quality Circle members, ensure disciplined parking and plastic-free campus. Under the Earn-while-you-Learn scheme, 67 students were employed from 2015 to 2020 as part-timers for maintenance of library. The Sports Ground, Gallery and Indoor Stadium are maintained by the Marker and the support staff. Students register their complaints/suggestions in the Suggestion Box placed in the Administrative Block. Complaints, if any, are attended to immediately. The departments maintain a stock register for the instruments in their laboratories. RO Plant, AC, Generators, UPS and Batteries are maintained with the help of AMC. The Browsing Centre is open till 6.00 p.m. for the benefit of the hostel students. Hostel infrastructural needs are attended to by the in-house electricians and plumbers. Security guards employed through a registered security agency guard the college round the clock. The entire campus and the surrounding area of the college are under the scrutiny of CCTV cameras. Two staff are in-charge of first aid facilities.

<https://fatimacollegemdu.org/utilization-maintenance-policies/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Manna - Free Lunch for Poor Students (August 2020 to March 2021)	120	234140
Financial Support			

from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Student Induction Programme for I UG - Introduction to SIP Icebreaking sessions Know your college Video about College What it is to be a Fatimite Placement Fitness Curriculum Environmental Studies MAM Research Value Inculcati	19/06/2019	1102	Teaching Staff, Fatima College, Madurai
International Yoga day	21/06/2019	62	NCC Unit, Fatima College, Madurai
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	283	3637	50	627
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nobel institute of	451	191	Cognizant Technology	82	20

Communicative English. Kerala			Solutions (CTS)		
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	201706	UAHI	B.A. History	Madurai Kamaraj University, Madurai	M.A. History
2020	201708	UAHI	B.A. History	Fatima College (Autonomous), Madurai	M.A. History
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	11
GATE	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hostel Day - Games - Throw Ball, Kho-Kho, Relay, Shuttle	Intra Mural	110
FCAA-Intercollegiate Volleyball Tournament for Women	State	120
<a href="#">View File</a>		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Tamil Elocution - Yoga Day Celebration, Madurai Kamaraj University, Madurai	National	Nil	1	2018T07	Deephika K

2019	Yoga DEMO - Yoga Day Celebration, Madurai Kamaraj University, Madurai	National	Nill	2	2018T14 2018C40	Josfa Pouline S Yogeswari T
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has 'Students' Union' that connects Management, Staff and Students. Democratically elections are conducted every year as per the guidelines by College Council (Lyngdoh Committee recommendations) for the posts of President, Vice President, Secretary, Joint Secretary, and Treasurer, separately for Shift-I and Shift-II. The Students' Union' is supported by staff advisors and regular guidance is extended. "Leadership Training Programme" is organized every year for Office Bearers, Class Representatives Assistant Class Representatives, and other committee members, to inculcate the leadership skills and to empower the participants to perform their functions effectively.

Role in Academic Activities: • The President of Student union acts as a member in College Academic Council, Planning Evaluation Committee, and IQAC • The class representatives of final year are the members of Career Guidance Cell, that acts as a bond between Placement Cell and the students.

Role in Administrative Activities: • The Students' Union conducts Assembly every day for the students of Shift-I and Shift-II separately. General announcements and instructions are made in assembly by the office bearers of the Students' Union

- Office bearers monitor various committees like Discipline committee, Decoration committee, Cultural committee, Extended committee, and are responsible for the conduct of various programmes like Springs, Inter-Collegiate Competition, Fine Arts, and Inter-Departmental Competitions • Presidents of the Union collect feedback from students • Office bearers extend a greater role in the conduct of Eye-camps, Blood donation camps, Vaccination camps, General medical check-ups, along with Part V Cells and Clubs Committee

Tasks: 1. The President and Secretary of the Students' Union are the members in 'Students Resource Forum' an active wing under 'Research Advisory Committee (RAC)', as an initiative to satisfy the quest for knowledge seeking. They perform greater tasks in the research contest Exploria organised by the RAC 2. The President is the member of 'Cell for Prevention of Sexual Harassment' 3. Sports representatives are members in 'Planning Evaluation Committee' 4. The President is the member of 'Equal Opportunity Centre' which addresses the issues of 'Persons with Disability (PWD)' 5. The office bearers are members in various College cells / clubs / Part V / Extension activities 6. The Department Associations are formed and the office bearers are members of the same and extend their contribution in the conduct of varied tasks in the departments 7. Office bearers and student representatives are members in Library Coterie, the library club of Rosa Mystica library, and National Digital Library of India Club (NDLI) 8. Office Bearers are chosen to monitor the various activities of the hostel such as Catechism classes, Spoken English, Food Floor Management.

Various committee members work under the control of the Coordinator

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Fatima College Alumnae Association (FCAA) is a registered body (registration

number 95/15) since June 2015. FCAA has formulated its own objectives and structured by laws in compliance with the vision and mission of the Institution (Fatima College) to which it is associated. The Association is comprised of Chairperson, President, Vice Presidents, Secretary, Joint Secretary, Treasurer and Executive Committee Members elected on a democratic basis. Hence, the body meets regularly to plan and effectively execute the various activities of the association. Whenever important resolutions are passed in the Meetings, the President makes it a point to brief the same to all the members other than the office bearers and executive committee members. The Annual Alumnae Meet is slated on the second Saturday of July every year. Besides enhancing the networking between Alumnae and Institution, FCAA endeavours to organise eclectic activities thereby gearing up towards holistic progress and achievement.

5.4.2 – No. of registered Alumni:

8517

5.4.3 – Alumni contribution during the year (in Rupees) :

1340350

5.4.4 – Meetings/activities organized by Alumni Association :

1. The Annual Alumnae Meet 2019, July 13, 2019. Venue Fatima College. Participants: 1200 Alumnae  
 2. Fatima College Alumnae Association Inter-Collegiate Volley Ball Tournament for Women on September 3 4, 2019 at Fatima College (in collaboration with the Department of Physical Education).  
 3. Creation of Chapters (Fatima College Alumnae Association):  
 • FCAA Rameshwaram Chapter, March 29, 2019. Participants - 39 Alumnae  
 • FCAA USA East Coast Chapter, the first international chapter of FCAA in New Jersey on November 10, 2019. Participants - 12 Alumnae.  
 • FCAA USA West Coast Chapter, II International chapter was created in San Jose on November 14, 2019. Participants - 14 Alumnae.  
 4. Session on "Emotional Freedom Techniques", Dec 21, 2019, (in Zoom Virtual Platform.)

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution upholds the attitude of distributed control and practises participatory style of decision-making in all respects. Fatima College functions in decentralised authority in all levels of functioning viz. Administrative, Functional and Operational levels. The Principal is the head of the academic and administrative matters. The Governing body is the apex body. Policies and regulations are framed by the Principal in consultation with the Governing body and other statutory bodies, after discussion with all stakeholders. Planning and decision-making are distributed under various committees like Management committee, Executive committee, Administrative committee, Internal Quality Assurance Cell, College council, Awards committee, Admission committee, Research Advisory committee, Staff Council, Examination committee, Planning and Evaluation committee, Finance committee, Career guidance cell, Students Welfare and Extra-Curricular Activities committee, Games and Sports committee, Discipline committee, Extension service committee, Students' Grievance Redressal committee, Scribe committee, Anti-Narcotics club, College Union, Hostel committee, Cell for prevention of sexual harassment, Staff grievance Redressal cell, Equal opportunity cell, Fatima College Alumni Association, Cell for complaints on caste discrimination, Intellectual Property Rights (IPR) cell, Anti-Ragging committee, and Foreign Students' Welfare cell.

The committees with representations from Management, Faculty and students, plan and execute the functions throughout the year. The bottom-up approach ensures involvement of all stakeholders and unites all to achieve the institutional objective of quality sustenance and creates healthy culture. ? The college management has provided autonomy to the Departments to function in sync with the vision of the institution. The Departments design their curricula based on the discussions in the pre-board meeting and recommendations from Board of Studies. The same is placed for ratification before the Academic council. The departments have self-regulated autonomy in partnering with industries and institutions as per their need. Curriculum-based and Student-centric conferences and seminars are organised by the departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• Outcome Based Education introduced</li> <li>• More Value-Added Courses offered beyond curriculum</li> <li>• Suggestions from the External members like Industrialists, Subject Experts and other Stakeholders are incorporated. .</li> </ul>
Teaching and Learning	<ul style="list-style-type: none"> <li>• Besides Chalk and Talk method, and ICT enabled teaching other methods like Role Play, Seminars, Brain Storming Sessions, Power Point Presentation, Video Clippings, Audio Records, Projects, Surveys and on the Spot Study are adopted. Certain units are taught through Google Classroom and apps. • The college promotes interactive, collaborative and experiential learning through internships and industrial visits. Documentaries Short films are produced by students individually and in collaboration with other bodies. • Online Foundation Course is offered to I UG with E-material. • Smart boards are installed. • To enhance learning, 10 and 15 Library hours for students of UG PG respectively are mandated. • E-content materials are developed by staff. • Projects are mandated for PG students. • Bridge Courses and Remedial Courses enhanced with inclusion of more ICT based teaching material. • Maintenance of attendance is automated.</li> </ul>
Examination and Evaluation	<ul style="list-style-type: none"> <li>• Continue Internal Assessment mark entry and process is automated . • Regular reforms are carried out choosing the best practices of other Institutions. • Double Valuation of the end semester examination papers for III UG, PG and M.Phil. • Third valuation is</li> </ul>



carried out for papers with discrepancy in marks. • On transparency all I and II UG End Semester Exam scripts are checked by students. • Online testing is done for certain components of Continuous Internal Assessment. • Innovative assignments and projects are encouraged. • Credit transfer for candidates of other universities is permitted. • Current students and private candidates can appear for any supplementary paper in Odd/Even end semester examination of April / November. • Internal Improvement for continuous Internal Assessment (CIA) is permitted.

Research and Development

• A research fest Exploria is organized by the RAC to showcase research activities of students from various colleges. • Research Advisory Committee (RAC) with 2 Deans of Research and Students' Resource Forum (SRF), an active wing of RAC ensure the planning and execution of all research based activities. • Research Journal entitled FACET was published as an e-journal. • Almost all Faculty with Ph.D. have taken up Research supervision. • Proposals for Research projects are sent regularly to various funding agencies like UGC, ICSSR.

Library, ICT and Physical Infrastructure / Instrumentation

• The Library has an Advisory Committee comprising the Secretary, Principal, Vice-Principals, Librarian, staff representative and external member- Librarian from another institution. E-Resources, 102 computers with internet facility and career corner are provided. The status or availability of library resources can be accessed from the departments through intranet. ICT learning resources, institutional repository, Braille materials, Audio Books and Reading Scanner for the visually impaired, open access to the library available through WEBOPAC, navigating tools to make the interface easy, INFLIBNET, DELNET, AIRC and NIRMALS are available. • Technology enabled Smart rooms are used for classes and programmes.

Human Resource Management

• Recruitment of both teaching and Non-teaching staff is done strictly based on merit following government norms. • No capitation fee is received from the Teaching and Non-teaching

	<p>staff on their appointment. • Orientation Programmes, Induction Programmes and in-service training programmes are organised to develop the human resources. Separate programmes are conducted specifically for the Teaching, Non-Teaching, Sub-staff and students. • Best Performance Awards are instituted. One Best Performer in each of the four different categories viz. Arts, Science, Self-Financing and Professional courses is awarded.</p>
Industry Interaction / Collaboration	<p>• One industrialist forms part of the Board of Studies of all departments. • All PG students have one month internship in industry related to their discipline. • 4 MoUs have been signed. • Placement officer plays a vital role in linking industry and institution and facilitates campus interviews to enhance the employment ratio.</p>
Admission of Students	<p>? Preference is given to rural, first generation students, Differently abled students and those with sports capabilities are given due consideration. ? Students are admitted based on merit. ? No capitation fee for admission. ? The admission process and fee payment are automated.</p>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>1. Attendance 2. SMS to Absentees 3. Automated issuance of Certificates 4. <a href="http://fatimacollegeerp.org.in/">http://fatimacollegeerp.org.in/</a> 5. Hostel Administration <a href="http://fatimacollegeerp.org.in/">http://fatimacollegeerp.org.in/</a> 6. Feedback Mechanism 7. Urkund (Anti Plagiarism Software)</p>
Finance and Accounts	Tally ERP 9
Examination	<p>Internal Marks Entry <a href="http://fatimacollegeerp.org.in/">http://fatimacollegeerp.org.in/</a></p>
Student Admission and Support	<p>Admission Process: <a href="https://fatimacoll egemdu.org/fatima_preadm_new/login_admin.php">https://fatimacoll egemdu.org/fatima_preadm_new/login_admin.php</a></p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. N.Malathi	National	University	18072

	and Dr. S.J. Kala	Level Training on Evaluation Reforms	Grant Commission, South Regional Office, Hyderabad	
2019	Mrs.A.Sheela Roselin and Ms. A. Mabel Jasmine Shobha	Training Programme on Training of teachers for Student Induction Programme	University Grant Commission, South Regional Office, Hyderabad	9528
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	2-Day Faculty Enrichment Programme on Enhancing Relationship Style	Nil	13/06/2019	14/06/2019	193	Nil
2019	3-Day Faculty Induction Programme	Nil	13/06/2019	15/06/2019	35	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development programme for Young Faculty of Colleges and Universities1	1	10/01/2019	14/01/2019	5
Faculty Development programme on Developing Soft Skills and Personality	1	01/08/2019	31/10/2019	92

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• A Welfare fund is instituted for the teaching staff.</li> <li>• Incentive for doing research - Fund provided by alumnae association and Research Advisory Committee. . Management provides festival bonus to Management appointees.</li> </ul>	<ul style="list-style-type: none"> <li>• A Welfare Fund is instituted for the non - teaching staff.</li> <li>• Annual Tour. . Management provides festival bonus to Management appointees.</li> <li>• Children of staff given admission on request.</li> </ul>	<ul style="list-style-type: none"> <li>• Noon Meals for the needy students (Manna Scheme) .</li> <li>• Payment of Fees and providing clothes for the needy (Mother Rose care Fund) .</li> <li>• Hostel Fee waived for sports women. Tuition Fee concession provided</li> <li>• Fee concession for Persons with Disability (PwD). .</li> <li>• College provides necessary facilities to persons with disabilities on campus. (DIVYANGJAN) .</li> <li>• Counselling both in group personal is provided to UG PG students of both shifts. . Mentoring is also taken up by the faculty.</li> </ul>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits biannually. Internal audit is conducted by a certified Chartered Accountant. External audits are conducted by the Joint Director of Collegiate Education office and Accountant General's Office. The college office has designated staff to look into accounts to various bodies and statement of income and expenditure is scrupulously maintained.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mother Rose Students Care Fund Contributed by the students: . Manna Token	195360	Welfare of the Students

[View File](#)

6.4.3 – Total corpus fund generated

50000000

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Deans of Academic Affairs
Administrative	Yes	External Peer Team	Yes	Internal Quality Assurance Cell (IQAC)

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent - Teacher Meet is conducted for the I, II III UG students and I II PG students during June and July of every year. The parents openly clarify their doubts and give suggestions.
- Parents Meet for the residential freshers is conducted every year.
- Grievances expressed by the parents are redressed by the management.
- Parents are made members of the Equal Opportunity Cell each year according to the DIVYANJAN admitted.

### 6.5.3 – Development programmes for support staff (at least three)

- Capacity Building Programme o Self-Motivation o Stress Management o Building happiness in self and the work spot.
- Skill Training Programmes o Preparation of Fruit Juice o Preparation Jam
- Every year excursion is arranged.
- A Welfare fund is instituted for the non - teaching staff.

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Upgradation of UG to PG departments and PG to Research Centres.
- To motivate all staff members to complete their doctorate and publish Articles in Journals
- To have more of village experience and community service.
- To install more solar panels and lamps.
- Foreign Languages Centre

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Two Day Faculty Enrichment Programme on Enhancing Relationship Style	13/06/2019	13/06/2019	14/06/2019	193
2019	Faculty Induction Programme for the	13/06/2019	13/06/2019	14/06/2019	35

Newly  
Appointed

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One-day national seminar for the non-teaching staff on "office automation in higher education institutions - a strategic approach"	09/02/2019	09/02/2019	96	44
Women Entrepreneurship	03/10/2019	03/10/2019	110	Nil
Women Empowerment in Corporate and Social World	24/07/2019	24/07/2019	287	Nil
Women Entrepreneur	17/07/2019	17/07/2019	110	Nil
Women Entrepreneur	27/02/2020	27/02/2020	110	Nil
A Self-Help Awareness Programme for Female in Women's Empowerment & Child Care Protection - Anchor	26/09/2019	26/09/2019	200	Nil
How to tackle Women Harassment	23/08/2019	23/08/2019	200	Nil
Women Equality	10/10/2019	10/10/2019	200	170
Role of Constitution in Women Empowerment	25/07/2019	25/07/2019	800	Nil

Women - Self Awareness Program	26/09/2019	26/09/2019	400	Null
International Day for the Elimination of Violence Against Women 2019	21/11/2019	21/11/2019	300	Null
Women's Equality Day	26/08/2019	26/08/2019	170	Null
Women Empowerment	19/09/2019	19/09/2019	65	Null
Women and Child care	05/12/2019	05/12/2019	150	Null
Penniyam Pottruvom	21/11/2019	21/11/2019	50	Null
Better the Balance Better the World - Session on Gender equality	09/09/2019	09/09/2019	220	Null
Women Empowerment through Education & Earning	10/10/2019	10/10/2019	220	Null
Promoting Gender Equality to Prevent Gender Based Violence	10/12/2019	10/12/2019	290	Null
3 Days Workshop on "Generation Equality - Realizing Women's Rights for Equal Future"	01/02/2020	03/02/2020	280	Null
International day to end violence against women	04/12/2019	04/12/2019	40	Null
Enhancing the lifestyles of Female	26/09/2019	26/09/2019	300	Null
Transgender	29/08/2019	29/08/2019	48	Null
Group Discussion on "Women Empowerment"	22/08/2019	22/08/2019	100	Null

Women's Rights during Covid 19 Pandemic- Myths and Realities	27/07/2020	31/07/2020	135	Nil
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Fatima College has a healthy policy of protecting the environment by following the principle of Reduce, Reuse and Recycle. Alternate source of energy is tapped in the following ways. 1. Solar Panels - In the Administrative Block and Hostel 2. Replacement of Bulbs Tube lights - LED which consumes less electricity. 3. Bio Digester in the Hostel - Reduces the consumption of LPG cylinders by at least 2 per month. 4. An energy Audit was conducted in January 2020. The recommendations of the audit have been implemented. 5. To create environmental consciousness the Green Club has initiated various activities and methods to follow the principle of Reduce, Reuse and Recycle. 6. Environmental Education, a Part IV UG course sensitizes students to issues connected with Bio-diversity and promotes eco consciousness. Percentage of power requirement of the College met by the renewable energy sources - 30.3</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	23
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	11
Rest Rooms	Yes	2
Scribes for examination	Yes	11
Special skill development for differently abled students	Yes	23

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	54	54	11/10/2019	1	ANANDHAM: An Initiative to Promote Comprehensive Development for the	Health issues of Police personnel	155



					Police Personnel and their families in Crime Branch C2 Police Quarters		
2019	54	54	18/08/2019	1	Skill training programme for Cluster colleges - Oil extraction, Paper recycling, Vermicomposting	Special training was given to the needy students	41
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#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Calendar Hand Book (2019-2020)	18/06/2019	College handbook with code of conduct related to Examination system and General discipline is circulated to all stakeholders. The Management Calendar Committee officials finalise and decide upon the code of conduct. The institution ensures that all stakeholders strictly abide by the code of conduct enumerated in the Handbook. The entire code of conduct is reinforced on the 'Parent-Teachers' Meet' held every year.
Sculpting Fatimites on Values - Hand Book	18/06/2019	. To inculcate the importance of Value Education . Tests and assignments are conducted at the end of each semester based on the topics in the Hand Book . The core values are imparted for the I UG through Value Education classes and as Ethical Studies for the II III UG students. . Students are enriched with valuable

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Psycho - Spirituality	28/09/2019	28/09/2019	269
The personality of the hearing impaired people	22/08/2019	22/08/2019	1097
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## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Policy on Plastic free campus (Campus Environment Green Initiatives) 2. Strict "Say No to Plastics" policy • The Canteen does not use plastic cups plates. • Plastic bags less than 50 Microns not allowed inside the Canteen. 3. Staff and Students carry Jute files instead of plastic files. 4. Flex board are avoided. Instead Digital boards have been installed. 5. Paper Recycling unit in the College produces paper bags and files.

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

1) STRATEGIES ADOPTED TO IMPROVE LEARNING SKILLS (SAILS) Fatima College has a policy and healthy practice of inclusivity. As students come from diverse, academic, geographical and socio-economic backgrounds the College caters to the learning levels of all students. Special attention is given to the slow learners in their subject domain and in Part -II English. All Departments conduct the Remedial classes and offer special coaching Time schedule as per the College calendar - Part II English - Monday - 2.00 - 4.00 p.m. Part III Major - Friday - 2.00 - 4.00 p.m. Remedial, coaching and special classes are conducted twice a week. General English Remedial: The English remedial programme is offered by The Research Centre of English for all the students in Stream 'A' (Basic) of Part II English Earlier classes are handled by the teachers Sections under Stream 'A' are divided into manageable classes so that individual attention can be given to the slow learners. Since 2017, these classes are handled by the III UG students as part of the ELT course. Learners improve their communication skills and the senior students pick up teaching skills. Activity is supervised by a staff from The Research Centre of English. Learners pick up the four language skills, Listening, Speaking, Reading Writing (LSRW). Bilingual approach is used by the Peer teachers to create an ambience conducive to learning. Authentic materials, videos, worksheets are used in the teaching learning process. The English learning progress is monitored through an entry level test and a middle level test. Major Remedial: The students are trained to cope with the subject in the major remedial classes. The course is broken down into small units and students are helped to understand through various methods like snap tests, quizzes, summaries, prepared essays and paragraphs. The major remedial classes are handled by the respective course teacher. The Evidence of Success: Progress is made by the slow learners because of Remedial Teaching. The efforts put in by teachers and peers have resulted in better performance of the slow learners in the tests. The students become confident and soon are part of the main stream. Parents have also expressed happiness with the concerted efforts of the staff. Note: All departments maintain Attendance Registers of Remedial Classes. 2) Customized Learning - Streaming of Part- II English Learners. • Goal - Streaming of the learners of Part- II English is one of the best long-standing academic practices of Fatima College. The main objectives of streaming of students for Part-II English are:

To place the learner in a homogenous ambience where the teacher teaches based on the comfort level/pace of the learners. To enable the teachers to cater to the diverse needs of the students. To evolve best practices in teaching learning that would bridge the gap between slow and advanced level learners. To produce materials according to the standard of the streams and to facilitate the joy of learning. To create scope for equal opportunities for placement by bringing the disadvantaged learners into the mainstream.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://fatimacollegemdu.org/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of Fatima College is to empower women by developing human capabilities through quality education... making them responsible citizens who can work for the advancement of the society... Keeping this in mind, our institution not only focus on the holistic development of the students but also on the transformation of the neighbourhood. ROSA-Reach Out to the Society through Action is the vibrant extension wing of Fatima College which works for the upliftment of the 16 villages in the neighbourhood. This community service is an off-campus programme. The 3-credit student activity focusses on women, children and youth covering areas such as health, literacy, women empowerment environmental awareness. These activities not only help in transforming the villages but also provide an opportunity for experiential learning taking the lab to the land. Recognising the dedicated service rendered, the MHRD has selected Fatima College as a Participating Institution under UBA 2.0 from April 2017 onwards. In consultation with the District Collector of Madurai, 5 villages namely Kondaiyampatti, Nedungulam, Vadugapatti, Ambalathadi and Thirumalnatham were chosen for the UBA programme. Schedules are drawn up listing specific activities for the target groups. The students and staff are wholeheartedly involved in the various community programmes. A special feature of these extension activities is the follow up. Students study the impact of the activities and suggest measures for follow up. Ties with the villagers are maintained and they are invited to certain programmes organised by the college in the campus. Young girls from the villages are motivated to pursue their education in Fatima College. Through ROSA students are sensitized to reach out to society. The leadership skills are also honed. It is a win-win situation for Fatima College and the neighbourhood.

Provide the weblink of the institution

<https://fatimacollegemdu.org/igac/>

### 8.Future Plans of Actions for Next Academic Year

Fatima College (Autonomous) in its efforts directed towards its vision of "Women's Empowerment through education" aspires to attain the following Plans during the forthcoming Academic Year (2020 - 2021): CURRICULUM INNOVATION Introduction of new courses as per Industry and Global demands Establishing 'Virtual Distance Education Centre' as Alternate Curriculum Pathway TEACHING LEARNING Starting 'Study circle' for NET coaching and Faculties being the trainers Supplementing Traditional teaching with Virtual platforms To encourage faculty to update themselves by taking up additional courses and by undergoing trainings. RESEARCH CONSULTANCY Increasing number of faculties with Ph.Ds / NET / SET. Strengthening 'Fatima Resource Team' and to further its activities Increasing Faculty-Industry Collaborative activities Increasing Faculty publications Generate revenue by increasing the Consultancy services by faculty

to academic, corporate and government institutions Patent rights to be applied by individuals or departments. Guideship to be obtained by all the Ph.D. holders. INFRASTRUCTURE Planning and implementation of Integrated ERP Provision of 'Eco-friendly cars' for within-campus transport STUDENT SUPPORT Establishing 'Women Studies Centre' with financial grant from UGC Increasing quality placements in respect of Employment standards Promote entrepreneurship among students through promotion of more incubators INTERNATIONAL NETWORKING / LINKAGES Establishing Clusters with Corporate, Government and Higher Educational Institutions Staff-Exchange programme To promote student and faculty exchange program. Student/Faculty participation in International events. QUALITY INITIATIVES Upgrade all PG departments to research centers. Establish Women Studies Centre with financial assistance from UGC. Centre for ICT based Teaching and e - learning Resources. Enable more inclusive education by admitting more of differently-abled students. Increase the number of Business Start ups in the incubator to hone the entrepreneurial skills of the students and to generate revenue. Encourage Departments to offer consultancy services to Industries like Food, Agriculture, Media and Corporate Industries. Effective solid waste management. EXTENSION To fulfill Institution Social Responsibility by establishing a tie-up with local Corporate Industries. To setup core-stakeholders' committees in the target villages to ensure effective follow up of services extended to them. To initiate organic farming in selected villages using the manure produced by the college. Develop a blood group log on campus and in the adopted villages for blood donation. GREEN PRACTICES Production of organic manure for herbal garden and for sale. Rain water harvesting catchments to be increased.